



## C.S. Lewis Festival Inc. Events Proposal Form

Please read through the following, fill out the required information on page 2, and email to executive director Anne McDevitt at [anne@fpchs.org](mailto:anne@fpchs.org) or mail to:

C.S. Lewis Festival  
P.O. Box 2026  
Petoskey MI 49770

**DEADLINE: April 15th** Questions? Email Anne or call (231) 675-2126

**DETAILS:** The board of The C.S. Lewis Festival Inc., is currently accepting proposals for events celebrating the life and works of the man who created Narnia.

Meanwhile, the festival board is reviewing proposals from nonprofit groups and organizations in northern Michigan that are interested in collaborating with the festival. Music and theater productions, school and library arts programs, community study groups, and other creative or scholarly events are all welcome for submission. Proposals will be accepted through April 15.

Submissions should include the name, mission or purpose, and contact information for the organization as well as a paragraph of details regarding the proposed event (see next page). For examples and further details, visit [www.cslewisfestival.org](http://www.cslewisfestival.org) or contact executive director Anne McDevitt (see above).

The collaborative nature of the festival means that area groups and organizations operate independently to develop their own Lewis- or Narnia-related events while the festival board supports those events through marketing, publicity, and strategic planning. Budget permitting, it also occasionally assists in underwriting events that uniquely embody the festival mission.

Once integrated into the schedule, each participating group is required to provide one contact person who sits on the festival planning team, which meets monthly throughout the year (occasionally twice a month, as needed). Assistance in locating potential festival sponsors is also helpful, though not required.

**C.S. Lewis Festival, Inc.  
Events Proposal Submission Form**

---

**Name of your nonprofit group or organization:**

**Address, phone number, email and website of your group/organization:**

**Name and contact information of the director or applicant:**

**Mission statement or purpose of your group/organization:**

**Please write a brief paragraph detailing the event you would like to create in collaboration with this year's festival.** Be sure to include suggested dates, times, locations, costs, target audience/attendees, and if the event will require a ticket or freewill donation only.

*Please return to [anne@fpchs.org](mailto:anne@fpchs.org)*

*Or send to C.S. Lewis Festival Inc. P.O. Box 2026 Petoskey MI 49770 no later than April 15.*